



Office of the President of the Philippines
Office of the Presidential Adviser on Peace, Reconciliation and Unity
 7th Floor, Agustin 1 Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 8636-0701 Fax No: (+632) 638-2216

TERMS OF REFERENCE

OFFICE	Socioeconomic Development Unit – Task Force for Decommissioned Combatants and Their Communities (SDU-TFDCC)
JOB TITLE / POSITION	Peace Program Officer V
DESIGNATION (if applicable)	Field Deputy Head
JOB LEVEL	2 - Technical, Salary Grade (SG) 24 - Contractual (PhP90,078.00)
PLACE OF ASSIGNMENT	Cotabato Field Office
MINIMUM QUALIFICATIONS	Education: Master’s Degree on related disciplines Work Experience: Four (4) years supervisory experience Training: Forty (40) hours of Managerial/Leadership Training
REPORTS DIRECTLY TO	Presidential Assistant for Bangsamoro Transformation Chair, GPH Task Force for Decommissioned Combatants and Their Communities (TFDCC) Chairs of GPH Joint Task Forces on Camps Transformation (JTFACT) Program Manager of Socioeconomic Development Unit
SUPERVISES	All Personnel of Socioeconomic Development Unit - Cotabato
COORDINATES WITH	1. Agency-Representatives of the Government of the Philippines to the TFDCC and JTFACT 2. Representatives of the Moro Islamic Liberation Front to the TFDCC and JTFACT 3. National Government Agencies/Implementing Partners of TFDCC and JTFACT 4. Donor communities, Civil Society Organizations and other project stakeholders.
JOB OBJECTIVE	Supervise the implementation of programs and operations of the Joint GPH-MILF TFDCC & JTFACT
KEY RESULT AREAS	1. Project Management 2. Programming and budgeting 3. Performance Management
DUTIES AND RESPONSIBILITIES	1. Oversee the Socioeconomic Development Unit in Cotabato City, ensuring alignment of the implementation of PPAs with the goals, objectives, policy and strategic guidance of the JTFACT and TFDCC. 2. Coordinate and collaborate with relevant stakeholders, including government agencies, non-governmental organizations, and community representatives, to implement socioeconomic development programs in the context of peacebuilding.

	<ol style="list-style-type: none"><li data-bbox="503 94 1523 199">3. Oversee the planning, implementation, and evaluation of projects related to the socioeconomic development aspect of the Normalization Program in Cotabato City.<li data-bbox="503 199 1523 325">4. Manage and supervise the day-to-day operations of the Socioeconomic Development Unit, ensuring efficiency, effectiveness, and compliance with established policies and procedures.<li data-bbox="503 325 1523 451">5. Liaise with representatives from JTFCT and TFDCC, providing necessary support and technical assistance to enhance the success of peacebuilding initiatives.<li data-bbox="503 451 1523 537">6. Submits progress reports, technical papers, briefers, and other updates on the implementation of socioeconomic development projects
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