



Office of the President of the Philippines
Office of the Presidential Adviser on Peace, Reconciliation and Unity
 7th Floor, Agustin 1 Building, F. Ortigas Jr. Road, Ortigas Center, 1605 Pasig City Tel (+632) 8636-0701 Fax No: (+632) 638-2216

TERMS OF REFERENCE

OFFICE	MILF Peace Process Office
JOB TITLE / POSITION	Program Manager I
JOB DESIGNATION (if applicable)	Senior Technical Officer (Lead Manager of LNI Zamboanga City Team Site Office)
JOB LEVEL	Technical - Salary Grade (SG) 25 (Php96,985.00) Contract of Service
PLACE OF ASSIGNMENT	LNI Zamboanga City Team Site Office
JOB QUALIFICATIONS (MINIMUM)	Education: Relevant Bachelor's Degree Work Experience: 3 years of supervisory experience Training: None required Eligibility: None required
JOB OBJECTIVE	To provide technical support on the LNI program
KEY ROLES AND RESPONSIBILITIES	<ol style="list-style-type: none"> 1. Lead the implementation of programs, including provision of technical and administrative supervision of the LNI Zamboanga City Team Site Office; 2. Provide technical support to implementing agencies (i.e. LGUs) in the implementation of programs; 3. Guide and supervise the work of the staff and ensure effective coordination and collaboration between stakeholders of the LNI program in respective area of responsibility (i.e., Basilan, Tawi-Tawi, Sulu and other nearby local communities); 4. Coordinate mainly with local government units (provincial, city/municipal, barangays) and local stakeholders, 5. Coordinate also with national government agencies, Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), and international and national peace development partners, 6. Prepare required technical progress reports and reports on the status of the LNI program per province, 7. Build the capacity of implementing partners to take up the responsibility for sustaining the impact and action of the programs implemented; and 8. Undertake other tasks as required by the MILF PPO Director and Division Chief.