



Office of the President of the Philippines

Office of the Presidential Adviser on Peace, Reconciliation and Unity

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TERMS OF REFERENCE

JOB TITLE / POSITION	PROJECT DEVELOPMENT OFFICER I
DESIGNATION (if applicable)	SECURITY COORDINATOR
JOB LEVEL	Salary Grade 11
PLACE OF ASSIGNMENT	Cotabato City
UNIT ASSIGNMENT	Task Force for Decommissioned Combatants and their Communities
REPORTS DIRECTLY TO	Head of Unit
SUPERVISES	NA
COORDINATES WITH	Armed Forces of the Philippines Philippine National Police
JOB QUALIFICATIONS (MINIMUM)	<ul style="list-style-type: none"> • Bachelor’s Degree on any of the disciplines of the social sciences; • One (1) year relevant experience on project implementation operations in the Bangsamoro • Familiar with the units and divisions of the security sector in the Bangsamoro
JOB OBJECTIVE	Provide security coordination support to the TFDCC in the implementation of socioeconomic development aspect of Normalization program Bangsamoro and Regions IX, X, XI, XII
KEY RESULT AREAS	
KEY ROLES AND RESPONSIBILITIES	<ol style="list-style-type: none"> 1. Coordinate security requirements of TFDCC field operations in Regions IX, X, XI, XII with the Armed Forces of the Philippines (AFP), Philippine National Police (PNP); 2. Coordinate security requirements of the TFDCC during verification, decommissioning and profiling processes; 3. Provide internal security briefing based on the advisory of appropriate security units; and 4. Perform other tasks as may be assigned by the Head of Unit.